



Employee Advance and Payroll Deduction Authorization

I, _____, hereby acknowledge On Trac, Inc./Windsor HR Services, Inc. and their subsidiaries, agents or assigns, (**hereinafter On Trac, Inc./Windsor HR Services, Inc.**) will make the following deductions from my payroll checks:

Ongoing Deductions:

Item	Amount
<input type="checkbox"/> Uniforms	\$ _____
<input type="checkbox"/> Cell Phone/Pager	\$ _____
<input type="checkbox"/> Other _____	\$ _____
<input type="checkbox"/> Other _____	\$ _____

Periodic Deductions:

Deduction Amount per pay period	Number of pay periods
\$ _____	_____

Comments:

I understand that should my employment cease at any time and for any reason **On Trac, Inc./Windsor HR Services, Inc.** may make deductions from my final paycheck in excess of the per pay period amounts above, as necessary and allowable by law, to recover any monies owed to **On Trac, Inc./Windsor HR Services, Inc.** as set out herein.

Signed

Printed

Dated