



Early Withdrawal Request

I, _____, hereby request On Trac, Inc./Windsor HR Services, Inc. to provide an early withdrawal of all funds deposited on my behalf into the Windsor HR Services Christmas Savings Club Fund to me immediately.

Reason for Early Withdrawal: _____

I understand that by signing this document and requesting an early withdrawal of my Christmas Savings Club Fund balance, 100% of the balance will be released to me and the interest earned year-to-date on all deposits will be forfeited. All applicable taxes must be paid. I also understand that I will not be eligible to re-enroll in the Christmas Savings Club Fund until the next open enrollment period.

Signature

Print Name

Date

This completed form must be faxed to Windsor HR Services, Inc. at (214) 618-9707