

PROJECT MANAGER \_\_\_\_\_  
 SYSTEM EVALUATED \_\_\_\_\_  
 DATE EVALUATED \_\_\_\_\_  
 EVALUATED BY \_\_\_\_\_



SYSTEM EVALUATION

		EXCELLENT (15 / 14 / 13 / 12 / 11)		SATISFACTORY (10 / 9 / 8 / 7 / 6)		UNSATISFACTORY (5 / 4 / 3 / 2 / 1)
<b>EVALUATED AT OPERATIONS</b>						
1	TRAINING / CERTIFICATION PROGRAM					
2	QC PROGRAM / DOCUMENTATION					
3	RELATIONSHIP WITH CUSTOMER					
4	DAILY CHECK-IN / WORK FLOW MANAGEMENT					
5	MDU / DESIGN AND APPROVAL(s)					
6	INVENTORY (ON TRAC ASSETS)					
7	WAREHOUSING (CUSTOMER MATERIALS)					
8	SAFETY PROGRAM / WEEKLY MEETINGS / DOCUMENTATION					
9	EMPLOYEE FILES / SUBCONTRACTOR FILES					
10	APPEARANCE / MAINTENANCE / RECORD KEEPING (FLEET / MACHINERY)					
11	APPEARANCE / PROFESSIONALISM OF TECHINCAL AND OFFICE STAFF					
12	APPEARANCE OF ON TRAC FACILITY					
13	ABILITY TO MAINTAIN PERSONNEL TO MEET WORK QUOTA					
<b>EVALUATED AT CORPORATE</b>						
14	ACCURACY / TIMELINESS OF INVOICE					
15	ACCURACY / TIMELINESS OF NEW HIRE INFO, EMPLOYEE FORMS					
16	ACCURACY / TIMELINESS OF REPORTS					
17	FOLLOWS PROCEDURES FOR PURCHASE ORDER PROGRAM					

COMMENTS \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

TOTAL POINTS

EVALUATION AVG